

NEXT STEPS – ACTION ITEM TRACKER

May 28 2026 Board Meeting

TASK	RESPONSIBLE	STATUS
Correct \$15k to be coded between Special Assessment & Reserve funds	Sheila Yunker	
Meet with Carla re: website security	Marsha Monroe Karen Coleman	6/1/3036
Obtain repair estimate for boardwalk. Contact shoreline management office in person to discuss boardwalk repair/replacement options and permitting requirements	Jim Jansen Contractor - TBD	
Proceed with storm door replacements	Contractor	
Install galvanized vent screening at 500 building	Contractor	
Provide full-property screening estimate	Contractor	
Follow up on chimney cap repairs	Siding crew	
Evaluate handyman (referral from Eric Anderson) for small projects and installation of handicap handrails	Eric Anderson Karen Coleman	
Remind owners about interior faucet valves	Karen Coleman	6/3/2026
Get advance paint for screening installation from painters		
Check with siding people about replacing piece of siding with knot holes on westernmost garage		
Coordinate with the construction team regarding one-day road closure and traffic management through property		
Review fire monitoring contract	Jim Jansen Sheila Yunker	
Explore grilling/patio concept	Landscape Committee	